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No.Swachh Bharat/Adm.I/2018-1516

15<sup>th</sup> May 2018

**CIRCULAR**

ICAR-CIFRI, Barrackpore is going to celebrate **Swachh Bharat Pakhwada - 2018** from 16<sup>th</sup> to 31<sup>st</sup> May 2018. Several activities have been scheduled during the fortnight as per Annexure – 1 (attached). **The Pakhwada will be inaugurated on 16<sup>th</sup> May 2018 with the staff members taking "Swachhta Shapath" from the Director, ICAR-CIFRI at 10.30 hrs. at the Institute Auditorium followed by cleaning of Lobby and Corridors of Main Building.**

Therefore, all the staff members of ICAR-CIFRI, Barrackpore are hereby requested to attend the programme to make it a grand success. Further the staff members should invariably attend different programmes scheduled in the Pakhwada as listed in Annexure-1.

Similar activities may be organized at the Centres/Sections/outstations of ICAR-CIFRI and the events may suitably be recorded through Photographs/Videos.

This is issues with the approval of the Director.

RAJEEV LAL)  
CHIEF ADMINISTRATIVE OFFICER

***Distribution:***

1. All Heads/Officers-in-Charge/In-Charges of CIFRI Sections/Cell/Unit/Centres/Outstations for information with the request for its wide circulation among all the staff members including Research Scholars and contractual manpower working under their control and for encouraging them for their active participation in the programmes as per listed programmes at Annexure-1.
2. The In-Charge, E&T Cell for kind information with the request to arrange Auditorium for the Programmes and Photography & Video for record.
3. The Senior Technical Officer to Director, ICAR-CIFRI, Barrackpore for kind information of the Director.

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**Program for observance of Swachh Bharat Pakhwara  
(16<sup>th</sup> to 31<sup>st</sup> May 2018)**

Sl. No.	Date	Action to be taken up	Responsibility for organizing activity
1	16 <sup>th</sup> May 2018 1100 hrs.	Inauguration of Swachh Bharat Pakhwara with Oath taking in the Lobby followed by cleaning of Lobby and Corridors of Main Building	Swachh Bharat Committee, Utility Section
2	18 <sup>th</sup> May 2018 1100 hrs.	Cleaning of Lobby and Corridors of Paryavaran Bhawan	Swachh Bharat Committee, Utility Section
3	19 <sup>th</sup> May 2018 1500 hrs.	Outreach Cleaning of Bus stand at Barrackpore Court	Shri Sudipta Gupta & Shri Somenath Banerjee, Swachh Bharat Committee
4	21 <sup>st</sup> May 2018 1500 hrs.	Cleaning of Residential Campus of ICAR-CIFRI, Barrackpore	Swachh Bharat Committee, Utility Section and family members of residents
5	23 <sup>rd</sup> May 2018 1500 hrs.	Outreach (Cleaning premises of Barrackpore Rly. Station)	Shri Sudipta Gupta & Shri Somenath Banerjee, Swachh Bharat Committee
6	24 <sup>th</sup> May 2018 1100 hrs.	Drawing & Essay Competition for School Children from different Schools at Barrackpore	E & T Cell, Swachh Bharat Committee
7	26 <sup>th</sup> May 2018 1500 hrs.	Clean Ganga Campaign	Swachh Bharat Committee, E&T Cell & Shri Ashish Roy Chowdhury
8	As per confirmation of the Outside specialist	Invited lecture by eminent person	CAO & Swachh Bharat Committee
9	As per confirmation received from Village side	Swachh Bharat mission at a Village along with "Mera Gaon Mera Gaurav"	Nodal officer: "Mera Gaon Mera Gaurav" Swachh Bharat Committee
10	31 <sup>st</sup> May 2018 1500 hrs.	Vermicompost/compost pit installation behind Vehicle Section Building and Plantation of "Sundari Plant" at backside of Main Building by invited guest and Closing ceremony with invited guest's address, prize distribution, etc.	Utility Section, In-Charge, Garden & Swachh Bharat Committee

